

NORTHWOOD HIGH SCHOOL PTSA REVENUE VERIFICATION AND DEPOSIT REQUEST FORM

| Submitted by: _____ | | Committee: _____ | | Date: _____ | |
|--|----------|------------------------------|----------|-------------|--|
| DEPOSIT DETAIL | AMOUNT | DEPOSIT DISTRIBUTION | AMOUNT | | |
| CURRENCY | | Student Store | | | |
| _____ x \$100.00 | _____ | Daily Store Sales | \$ _____ | | |
| _____ x 50.00 | _____ | Spiritwear | \$ _____ | | |
| _____ x 20.00 | _____ | | | | |
| _____ x 10.00 | _____ | | | | |
| _____ x 5.00 | _____ | | | | |
| _____ x 2.00 | _____ | | | | |
| _____ x 1.00 | _____ | | | | |
| CURRENCY SUBTOTAL | \$ _____ | Registration | | | |
| | | Contribution | \$ _____ | | |
| COIN | | Membership @ \$25 | \$ _____ | | |
| _____ x \$1.00 | _____ | Membership @ \$5 | \$ _____ | | |
| _____ x 0.50 | _____ | Staff Membership @ \$10 | \$ _____ | | |
| _____ x 0.25 | _____ | Disaster Prep | \$ _____ | | |
| _____ x 0.10 | _____ | | | | |
| _____ x 0.05 | _____ | | | | |
| _____ x 0.01 | _____ | Grad Night Year _____ | | | |
| COIN SUBTOTAL | \$ _____ | Ticket Sales @ \$ _____ ea. | \$ _____ | | |
| | | GN Parent Donations | \$ _____ | | |
| CHECKS(list bundle/tape totals) | | GN Corporate Donations | \$ _____ | | |
| _____ | | Escrip | \$ _____ | | |
| _____ | | Leis Sales | \$ _____ | | |
| _____ | | | | | |
| _____ | | | | | |
| _____ | | | | | |
| _____ | | | | | |
| CHECKS SUBTOTAL | \$ _____ | Other: | \$ _____ | | |
| | | | | | |
| TOTAL DEPOSIT | \$ _____ | TOTAL DEPOSIT | \$ _____ | | |
| TOTALS MUST MATCH | | | | | |
| <i>All deposits MUST be recorded using this form. THREE different signatures are required.</i> | | | | | |
| Counted & verified by: _____ | | | | | |
| Counted & verified by: _____ | | | | | |
| Verified & deposited by: _____ Financial Secretary: _____ | | | | | |
| MUST be logged into the PTSA DEPOSIT LOG BOOK and deposited in the Student Store safe | | | | | |
| BAGEL RECEIPT ENCLOSED | | | | | |